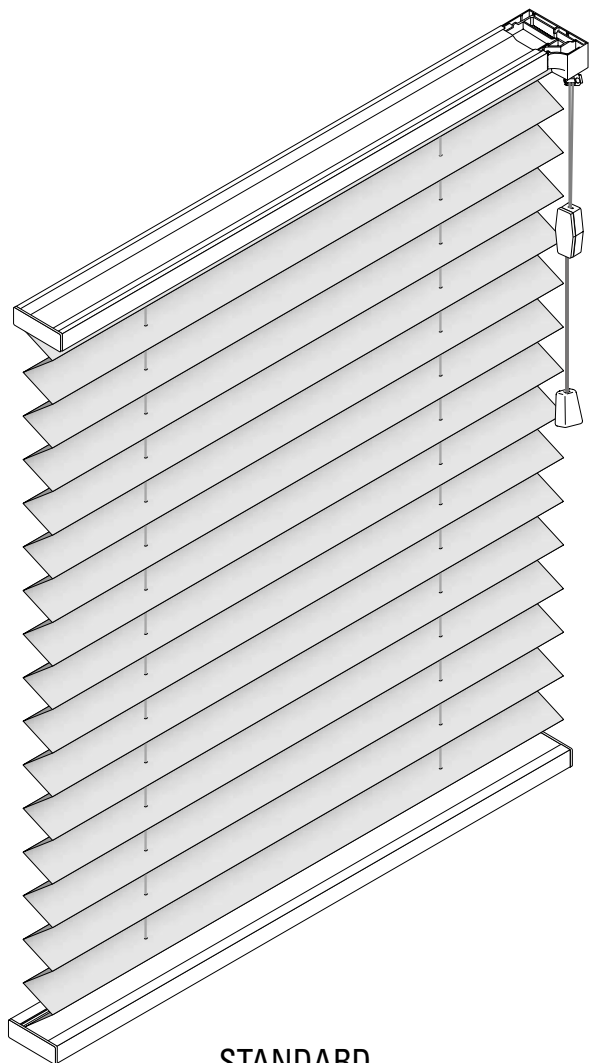


Installation and Care Instructions

PLEATED SHADES



STANDARD
RECTANGULAR
SHADES

MICROPLEAT
SHADES

THANK YOU for choosing Pleated Shades. With proper installation and care, your new shades will provide many years of lasting beauty and performance.

Getting Started

Rectangular shades include Standard, Privacy View; top-down; top-down/bottom-up; and two-on-one headrail.

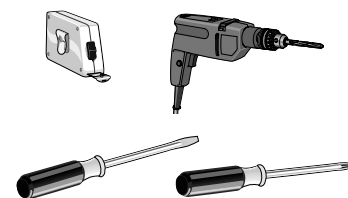
Tools needed for installing your shade:

Measuring Tape

Power Drill and Drill Bits

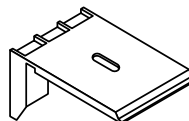
Long Flat Blade Screwdriver

Phillips Screwdriver

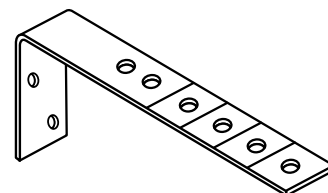


In addition to the tools above, you will need a supply of screws to attach the installation brackets (included). Expansion or toggle bolts are required with non-solid surfaces, such as drywall or lath and plaster.

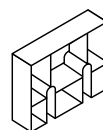
INSTALLATION BRACKET



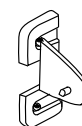
EXTENSION BRACKET



SPACER BLOCK



HOLD DOWN BRACKET



Installation brackets are attached either inside or outside the window frame, depending upon whether the shade was ordered as an inside mount or an outside mount.

In addition to the installation brackets, other components may be needed to install your pleated shades. For example, on outside mount applications, spacer blocks or extension brackets are often used with the installation brackets to allow the shade to clear obstructions.

Hold down brackets are optional installation components. They are used to hold the shade stationary when fully lowered. The installation hardware you received with your pleated shades was specialized at the time the shades were ordered, based upon your particular installation needs.

The installation is organized into three simple steps – as easy as 1, 2, 3. Before you begin, however, please completely read these instructions to acquaint yourself with all the procedures.

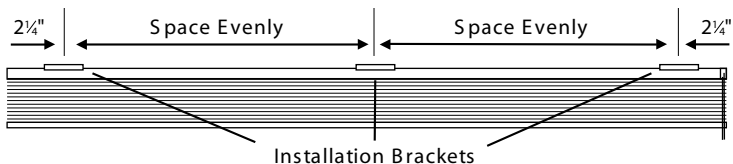
- Only one screw is needed to attach each bracket for inside mount applications.
- Attach the brackets so that their front edges are aligned.

1 Attach the Installation Brackets

Bracket Spacing

- Bracket spacing is the same for both inside and outside mount shades.
- Two installation brackets are positioned so that their centerlines are 2 1/4" in from the ends of the shades.
- If more than two brackets are required (see chart below), additional brackets are spaced evenly between the two end brackets. Measure and mark all bracket centerlines.

RECTANGULAR SHADE

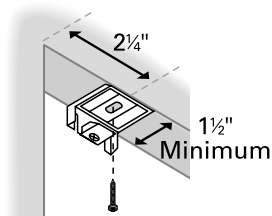


SHADE WIDTH	NUMBER OF BRACKETS
TO 36"	2
36" x 72"	3
72" to 108"	4
108" to 144"	5

Inside Mount Applications

To inside mount a rectangular pleated shade, attach the tops of the installation brackets to the top of the window opening.

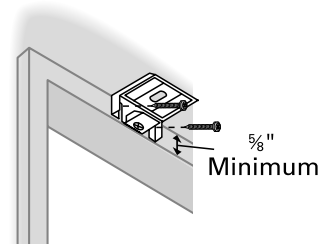
- To fully recess the shade, the flat surface of the sill must be at least 1 1/2" deep for 1" pleat sizes.
- Add to these minimum depth requirements the dimension of any obstruction to shade movement, such as a window crank or handle.



Outside Mount Applications

Mount the ends of the installation brackets on a flat vertical surface at least 5/8" high for 1" pleat size.

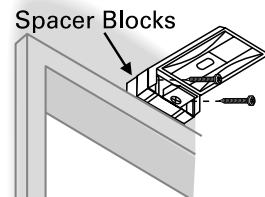
- Two screws are used to attach each bracket.
- Position the brackets on the centerlines you marked and attach them with the appropriate fasteners.
- The tops of the installation brackets must be on the same level and parallel to the top of the window opening



Spacer Blocks

Spacer blocks are used to project the installation bracket away from the mounting surface when additional shade clearance is needed.

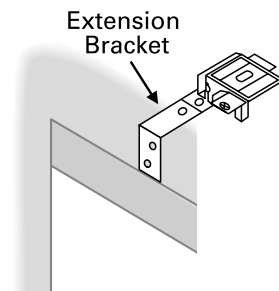
- Each spacer block increases clearance by 1/2". Use a maximum of three blocks, with the solid sides facing the mounting surface.
- Check to be sure your mounting screws are long enough for a secure installation



Extension Brackets


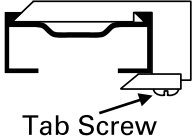
Extension brackets can project the installation brackets up to 2 1/2" for the mounting surface.

- Position the brackets on the centerlines you marked and use two screws to attach them.
- Align the tops of the brackets on the same level.
- Connect the installation brackets with the machine screw and speed nut which are included with each extension bracket.
- Be sure to use the same hole on all the extension brackets so that each installation bracket projects the same distance from the mounting surface.



- Indentations are cast into the extension bracket between each hole. If desired, an unneeded length of the bracket may be cut off. This should be done before mounting the extension bracket.

2 Install the Shade Assembly

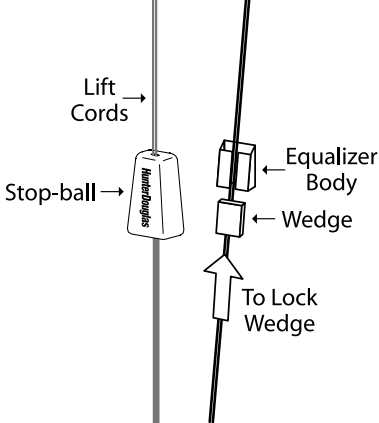
- Unwind the cord from around the shade assembly and let it hang.
- With the cordlock facing you, slip the headrail into the installation brackets. The front lips on the brackets fit into the front groove on the top of the rail.
 
- Push on the rail until it snaps into place.
- After making sure that no fabric is trapped between the headrail and the tabs on the installation brackets, use a screwdriver to tighten the tab screw on each bracket until it is just snug. Do not over tighten.
 

3 Adjust the Shade Assembly

Cord Adjustments

The cord equalizer limits the shade drop and holds the cords to keep the bottom rail level.

Lower the shade all the way.

- If you need to change the shade drop or level the bottom rail, loosen the equalizer by holding the cords and sliding the body of the equalizer upwards to release the wedge.
 
- Lower the shade to the desired drop and level the bottom rail by pulling on each cord individually.
- Move the equalizer body against the cordlock and slide the wedge into the body so that the raised tab is against the cords.

Installation Instructions for MicroPleat

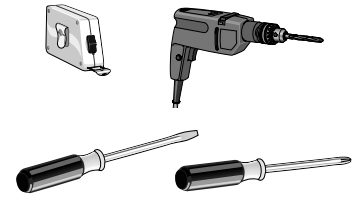
Tools needed for installing your shade:

Measuring Tape

Power Drill and Drill Bits

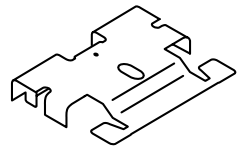
Long Flat Blade Screwdriver

Phillips Screwdriver



In addition to the tools, you will need a supply of screws to attach the installation brackets (included). Expansion or toggle bolts are required with non-solid surfaces, such as drywall or lath and plaster.

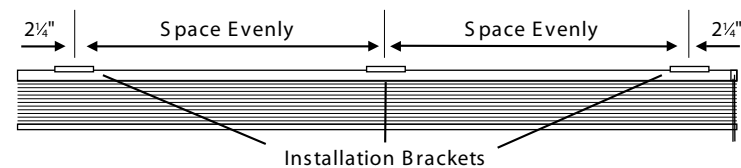
Installation brackets are attached either inside or outside the window well, depending upon whether the shade was ordered as an inside mount or an outside mount. In addition to the installation brackets, other components may be needed to install your Hunter Douglas specialty micropleat shades.



Bracket Spacing

- Bracket spacing is the same for both inside and outside mounts.
- Two installation brackets are positioned so that their centerlines are 2¹/₄" in from the ends of the shades.
- If more than two brackets are required (see chart below), additional brackets are spaced evenly between the two end brackets. Measure and mark all bracket centerlines.

MICROPLEAT SHADE

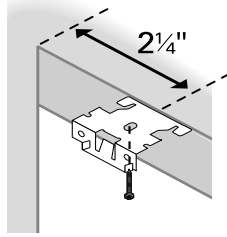


SHADE WIDTH	NUMBER OF BRACKETS
Minimum to 36"	2
36-1/8" to 72"	3

Inside Mount Applications

To inside mount a micropleat shade, attach the installation brackets to the top sill of the window opening.

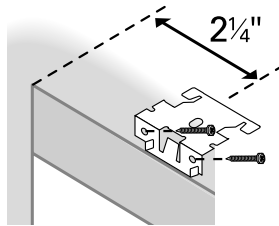
- Only one screw is needed to attach each bracket for inside mount applications.
- Locate the screws on the centerlines you marked and attach the brackets so that their front edges are aligned.



Outside Mount Applications

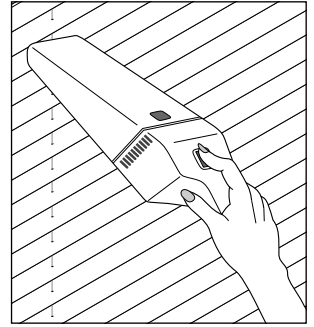
Mount the ends of the installation brackets on a flat vertical surface.

- Two screws are used to attach each bracket.
- Position the brackets on the centerlines you marked and attach them with the appropriate fasteners.
- The tops of the installation brackets must be on the same level and parallel to the top of the window opening.



Care and Cleaning

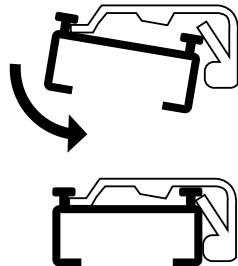
Because the pleated shade fabric is anti-static, it requires very little cleaning. A light sweep with your vacuum cleaner brush attachment is all that is needed to keep it dust-free.



Warning: Keep cords out of the reach of children. See the warning tag that came with your pleated shade for more information.

Install the Shade Assembly

- Unwind the cord from around the shade assembly and let it hang.
- With the cordlock facing you, slip the headrail into the installation brackets. The front lips on the brackets fit into the front groove on the top of the rail.
- Push on the rail until it snaps into place.



Operate the Shade

- Pull the cord down to release the cordlock. Raise or lower cord until the shade reaches the desired position.
- Pull the cord towards you to lock into position.

