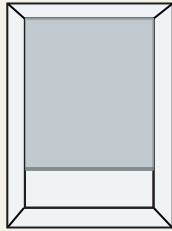


## MEASURING INSTRUCTIONS

### 1. CHOOSE YOUR MOUNT

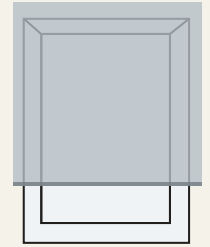
#### Inside:

- Mounted within the window frame
- A clean, uncluttered look
- For mounting depth requirements, refer to our "Specifications" tab online for each product you are ordering



#### Outside:

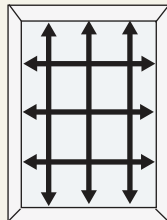
- Shade is mounted to the wall, ceiling or molding around the window
- Makes window area appear larger; helps hide unattractive windows or molding
- No minimum depth requirement
- Requires at least 2" of flat space above window molding for mounting brackets



### 2. MEASURE YOUR WINDOW

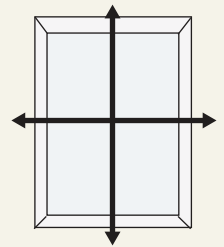
#### Inside:

- Step 1: Measure the inside width at 3 places: the top, middle and bottom. Round down to the nearest  $\frac{1}{8}$ ". Enter the smallest measurement on your worksheet. This is your ordering width. (Blindsgalore takes necessary deductions.)
- Step 2: Measure the height at 3 places: left side, middle and right side. Round up to the nearest  $\frac{1}{8}$ ". Enter the longest measurement on your worksheet. This is your ordering height.



#### Outside:

- Step 1: Measure the width of the area you want to cover. We recommend adding 3 inches ( $1\frac{1}{2}$ " on each side) to help eliminate light gaps and ensure privacy. Enter this width on your worksheet; it is your ordering width and the width of the shade (no deductions will be taken).
- Step 2: Measure the height of the area you want to cover including any extra overlap. Enter this height on your worksheet; it is your ordering height and the height of your shade (no deductions will be taken).
- Note: The bottom panel is used as the adjustment panel to get the finished shade height. The bottom panel length will vary depending on the total shade height – shades of differing heights in the same room may have a different look. This is an important consideration when hanging shades of different heights in the same room.



## Window 1

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 2

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 3

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 4

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)